

# My Recital Packet



Student Name \_\_\_\_\_

## Rehearsals

**Dress Rehearsal will be held at the Dance Center on regular class day and time as follows:**

- All Saturday classes will have Dress Rehearsal on Saturday, June 18*
- All Monday classes will have Dress Rehearsal on Monday, June 20*
- All Tuesday classes will have Dress Rehearsal on Tuesday, June 21*
- All Wednesday classes will have Dress Rehearsal on Wednesday, June 22*
- All Thursday classes will have Dress Rehearsal on Thursday, June 23*
- All Friday classes will have Dress Rehearsal on an alternate schedule.*

**Please come to class in costume or arrive 20 minutes early to change for rehearsal.**

## Recital

**My Recital Day(s) is/are \_\_\_\_\_**

### GENERAL INFORMATION

Our annual recital will be held at **Delran High School**. **Delran High School is located at 50 Hartford Rd, Delran.** Hartford Road is adjacent to the side entrance of the Dance Center's Plaza.

**There will be three shows:**

<b>Saturday,</b>	<b>June 25</b>	<b>1:00 pm</b>
<b>Saturday,</b>	<b>June 25</b>	<b>6:30 pm</b>
<b>Sunday,</b>	<b>June 26</b>	<b>1:00 pm</b>

Classes for the younger aged children are scheduled to perform in one show while older students are given the opportunity to perform in two or more shows. Great care is taken to schedule the students in each show to accommodate families and we hope these schedules are in the students' best interest.

### COSTUMES

Costumes will be distributed as they arrive. All necessary tights will be distributed with each costume. Please do not let your children play in their costumes once they are sent home. We will be unable to replace them in time for the recital if they are damaged.

### SHOES

Each class will have a picture of their costume in the book at the Dance Center. The necessary footwear is listed below the pictures. **Please be sure you have the correct footwear.**

For the most part, shoes are as follows:

Ballet/Tap.....	Tap Costume with Black Tap Shoes
	Ballet Costume with Pink Ballet Shoes
Ballet/Tap/Jazz Combination Class.....	Tap Costume with Black Tap Shoes
	Ballet Costume with Pink Ballet Shoes
	Jazz Costume with Pink Ballet Shoes
Ballet/Tap/Gymnastics Combination Class.....	Tap Costume with Black Tap Shoes
	Ballet Costume with White Gymnastic Shoes
	Gymnastics Costume with White Gymnastic Shoes
Ballet Class.....	Pink Ballet Shoes
Gymnastics Tumbling.....	White Gymnastics Shoes
Tap Class (ages 5-8 and younger)	Black Tap Shoes
(ages 6-9 and older)	Tan Tap Shoes
Jazz/HIPHOP Classes.....	Black Ballet or Black Jazz Sneakers

### **This is a basic guide, please check with your teacher to be sure.**

If you need to order new shoes, please do so now. Before purchasing new shoes, please note that shoe color can be altered with spray paint. Normally, a light pair of shoes can be darkened easily, but lightening a dark pair is more difficult. Be sure to try this early, in case of problems. Wet or damp shoes will not be allowed on the picture background. Also, do not spray the bottoms of shoes, as they will be slippery.

### COSTUME BILLS

Bills for balances due on costumes will be distributed as the costumes arrive. Costume prices are **approximately** \$55 each for students in classes ages 3 to 5; \$60 for students in classes ages 4 to 6; \$65 each for students in classes ages 5 to 8; \$70 each for students in classes ages 6 to 9 and 7 to 10; \$75 each for students in classes ages 8 to 12; \$80 for students in classes ages 10 & up and 13 & up; and \$85 each for students in classes ages 15 & up.

### TICKET SALES

Tickets are for reserved seating (numbered).

Tickets will go on sale Tuesday, June 7, at 7:45 PM. Tickets for this year's recital will be \$18.00. (This is the same price as last year.) If you would like to participate in our prepaid sale, you can purchase discount tickets for \$16.00. (Discount tickets are ordered and paid for before June 7.) Please read the information below.

Here's how the ticket sale works:

Full price ticket sale (\$18):

On Tuesday, June 7, tickets will be sold at the Dance Center. At 7:45 pm, ticket sale volunteers will distribute index cards to all attendees. You will write your name on the index card and place it in the dance bag provided. At 7:45 pm names will be drawn

from the dance bag **randomly** for ticket purchases. As names are drawn, your name will be called and you will choose your tickets for purchase. Normally, the ticket sale lasts a little over 90 minutes.

In the past we have had a line out front of the studio for tickets, and we would prefer to keep the sale simple. Because the index cards are chosen in random order, please do not plan to arrive before 7:30. When you arrive at the studio on June 7, you will place your name in our ballot bag for the **RANDOM** drawing. This way, no one will feel the need to arrive before 7:30. Please remember our parking lot can be difficult to maneuver on weeknights, so perhaps park over near Blockbuster. The auditorium holds only 500 seats, so there really isn't a bad seat in the house.

#### **Prepaid sale (Discount tickets \$16):**

Beginning May 23, there will be ticket order forms and envelopes available in the lobby of the Dance Center. For discounted ticket pricing, you will complete the order form, place order form and payment in the envelope, and place the envelope in the "Prepaid Ticket Sale Mailbox". On June 7 (the first night of ticket sales) ticket volunteers will complete your order for you *after* those persons in line have purchased their tickets. You can then pick up your ticket order during regular class hours beginning June 8. Please note seats for these prepaid orders are pulled in random order after the initial ticket sale and we cannot guarantee seat location.

**During the ticket sale (prepaid and June 7) there is a limit of 10 tickets per child per show. To make it fair to every family, we cannot make any exceptions to the 10 ticket limit. After June 7, you may purchase an unlimited number of tickets.**

#### **RECITAL PICTURES**

Recital pictures will be taken June 18 through June 23.

Each class is scheduled a specific time for a group photo and time is allowed for individual photos. For the most part, students in weeknight classes will have photos taken during regular class time. We simply ask you to arrive 20 minutes early for class. There will be a separate schedule for Students who attend daytime and Friday classes.

Our teachers and assistants will also supervise posing during the shoot. Please remain in the waiting area during the entire shoot. The Dance Center is quite crowded during pictures, so please supervise younger siblings while waiting for the students.

Group photos become a part of our studio board, which is displayed at the Dance Center for years to come. Students love to see themselves in these photos. If you are unable to attend your group photo shoot, arrangements can be made for an individual photo on a different day. Call the dance center for more information.

Although we have scheduled each class and allowed time for costume changes, scheduling does not always go as planned. (The photographers want to take care and patience with each student to achieve the best photo.) We ask for your patience and thank you in advance for cooperating with the photographers. To move things along, here are a few tips:

- LABEL EVERYTHING!!! There will several pairs of pink ballet shoes!!!!!!
- Please remain in the waiting area during the shoot. Please do not bang on the classroom windows.
- Allow the photographer to work with the children. They are professional photographers that specialize in dance photography. (What may look off center to you, may look perfect in the camera lens.) Some students are self-conscious and nervous during pictures, so try to keep any comments to yourself.
- Allow the teacher to supervise the class. We have assistant teachers on hand to help with any problems that may arrive.
- Please do not take pictures or video in the studio on picture day. Students change costume in different areas of the studio, so you might accidentally take a picture or video of someone changing.
- Do not distract the students who are being photographed, if a parent calls out to a child or bangs on the window, a perfect pose will be ruined. The child should be focusing on the photographer for optimum results.

The photographer will be offering prepaid packages. A separate pricing list and order form will be sent home at a later time. By choosing this type of purchase program, the photographer can offer a substantial savings on packages.

#### **PROGRAM ADS**

Program ads will be available for purchase. Order forms are available at the Dance Center. The last day for program ads is June 17. Our program is a good way to advertise local and home-based businesses or to wish your special child the best. Students have copies of the program back stage, and good luck wishes often are fun to read and give the students a little confidence boost.

#### **REHEARSAL**

Dress rehearsal will be held at the Dance Center beginning Saturday, June 18. A schedule of days is listed on the front page. Each class will rehearse all of their routines wearing the appropriate costume. At an appropriate time during dress rehearsal, parents will be invited into the class to watch the performance.

***Students are to wear full costume for Dress rehearsal.*** Please come to class dressed in costume or arrive 20 minutes early to change.

***Please remember, dance routines are based on a group effort and if one student is missing from the group, it affects the performance of the entire group. Please make every effort to attend rehearsal. Think of it as a team sport.***

#### **RECITAL DAY**

**Overview** - Students are asked to arrive 40 minutes before ShowTime to check-in and receive ID bracelets. They can come dressed in their first costume or they can change when they arrive. Students will stay in the cafeteria during the show. In the cafeteria there will be coloring books and crayons, videos, and a live video feed of the show. Water, pretzels and saltine crackers will also be available. (Please let us know if your child has food allergies or special dietary restrictions.)

Shortly before they are to perform, students will line up with their class and be escorted back stage. They will perform, and then be escorted back to the cafeteria. Students will then remain in the cafeteria until the awards presentation at the end of the show.

At the end of the show students will again be escorted back stage and called on stage one at a time to receive a performance trophy. Students are called on stage in alphabetical order to receive their trophy. During the awards presentation, parents often congratulate each student. A parent or important ADULT can walk directly up to the stage and congratulate their special dancer. This is a great photo, so be ready! However, for the safety of the dancers, please only have one parent or important ADULT come up to the stage. After the awards, students are again escorted back to the cafeteria where they can be picked up by the parent that is wearing the identification bracelet. Again, for every one's safety, students will not be permitted to leave via the front of the stage, they must be picked up in the cafeteria by the adult wearing the ID bracelet.

**Arrival & Check In** - Students should arrive at Delran High School 40 minutes before showtime. **A parent or responsible ADULT must check in each student.** At check in, parent and student will receive an identification bracelet (with coordinating numbers). After receiving identification bracelets, the responsible adult is asked to escort the student to the cafeteria where the students will stay for the entire show. Only the responsible adult with an ID bracelet will be permitted to enter the cafeteria. When entering the cafeteria, please look for the students' class. If you would like to visit your child during the show, your identification bracelet will be needed for entrance in the cafeteria. If you are checking in a small child, please put her or his last name on the back of the ID bracelet they will be wearing. This will help with trophy line up and will help us find you if your child needs you. In addition, it is helpful if your seat number is listed on the ID bracelet. Please know your seat number when you arrive at check-in.

If you are interested in volunteering to assist in the cafeteria during check-in and any performance, volunteer sign up forms will be available at the Dance Center. Volunteers stay with the children the length of the show so volunteers do not need to purchase a ticket.

**Costume Changes** - If your child has a costume change during the show, the responsible adult with the ID bracelet will be responsible for assistance. We would like to minimize traffic in and out of the auditorium, as this has been a concern in the past. Once your child is finished his/her routine, please allow 10 minutes before you leave the auditorium. This will allow time for the dancers to be escorted back to the cafeteria. The escorts will not be able to let you take your child out of line in the hall. You will have to wait until the dancer is back into the cafeteria before retrieving your dancer. If you feel you are going to be in the cafeteria for most of the show, please volunteer to help out and we will assign you a group.

You will meet your child in the cafeteria only; we cannot let them meet a parent in the hallway. After their last number, students will stay in costume for awards. Please do not bring siblings and other young children in the cafeteria.

**The Audience** - As the audience, your job is to applaud and cheer as often and as loudly as possible. The students work very hard, and praise is always good. Performing for a lively crowd is exciting.

If you have to leave the auditorium for any reason, you will only be allowed to exit in between numbers. **We keep the doors closed because the light from the hallway is distracting for the performers.**

**Cameras & Videos** - Cameras and video cameras will be allowed at the recital. We do ask that you use **common sense and courtesy** when taking pictures or videos. Think of the person behind you while using any camera. Please don't stand up or hold your camera above your head because the person behind you will not be able to see the stage. Please video the show in small portions and keep the camera low (not on your shoulder), **and remain seated at all times.** Also, please no flash photos, this is very distracting from the stage.

**Awards** - Students will receive a performance trophy at the end of their last performance. Performers are announced individually at the end of the show, and receive their award. (Students who are in more than one show will be announced at the end of each show.) Trophies cannot be distributed before the end of the show.

One adult will be permitted to give their dancer flowers or gifts during the awards ceremony.

**VOLUNTEERS** - Parents are an essential part of our show. Volunteers are needed in the following areas.

*Dress Rehearsal Volunteers - Saturday, June 18 through Thursday, June 23. Volunteers are needed each evening to assist with costume changes, safety pins and hairpins.*

*Recital Volunteers – Saturday and Sunday, June 25 and 26.*

*Numerous volunteers are needed throughout the recital performances. All recital volunteers receive a Backstage Crew T-shirt. The brightly colored T-shirts are easily identifiable to the children.*

If you are available for any of these positions, please complete the volunteer form available at the studio. All volunteers should be registered one week before the event you are volunteering for.

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